

LOCATION	British International School - Hanoi	
JOB TITLE	Primary- KS1 Class Teacher	
JOB PURPOSE	To provide creative and stimulating lessons that provide opportunities for all students to learn and make good progress	
REPORTING TO	Principal, Primary Headteacher, Deputy and Assistant Headteachers, and Phase Leader	
DIRECT REPORTS	None	
OTHER KEY RELATIONSHIPS	Teaching Assistant, Subject Specialists, Teachers in the Primary	
KEY RESULT AREA	MEASURES OF PERFORMANCE	
Student Attainment and achievement <ul style="list-style-type: none"> To promote high standards in learning and academic outcomes To promote our 'Be Ambitious' philosophy Liaise with Phase Leaders, Subject Leader and Deputy and Assistant Heads regarding any students of concern. To demonstrate good safeguarding practices and to know the reporting procedures to follow in case of a Child Protection issue Liaise with Learning Support Dept regarding provision mapping of Individual Education Plans for students. Liaise with EAL Dept regarding further support required for students To manage discipline Issues that occur in the classroom 	Student attainment meets or exceeds targets	
Teaching <ul style="list-style-type: none"> To plan interesting, engaging learning focussed lessons that ensure all students make progress Teach according to the needs of the students in the class, differentiating for varying abilities Can teach using a continuous provision style approach to aid EYFS-KS1 transitions Have experience and confidence teaching phonics to a range of abilities Have an ability to integrate technology across all subject areas Be ambitious and reflective across all aspects of teaching Sharing good practice with other colleagues Be the first point of contact and provide pastoral care to children. Ensure effective communication with class TAs. 	The delivery of lessons that are good or outstanding	
Assessment <ul style="list-style-type: none"> To provide high quality feedback to students that enables them to move forward in their learning To identify next steps and clear targets to students To use assessment to inform teaching and learning, through pre-assessments, AfL strategies and retrieval check points. Provide assessment data as required by Subject Leaders and Assistant Head for tracking 	Work Scrutiny, informal drop ins, peer observations and pupil progress meetings show clear progression of students' learning across all subject areas	

<p>Administration/Development:</p> <ul style="list-style-type: none"> • Contact parents on academic or social matters, including follow up on reports, parents’ conferences etc. • Play a full part in internal and external CPD opportunities including staff meetings • Be passionate about learning and your own development as a practitioner • To show adaptability and the dexterity needed to move from learning in a classroom to Virtual School if needed. • Liaise with Subject Leaders to contribute to an annual Action Plan • Be involved in the organisation and delivery of primary events, festivals, House events, assemblies, special focus weeks and committees etc. • Contribute to the provision of subject or Year Group related day trips and residentials • Contribute to BIS Weekly Update articles • Maintain good quality display in classrooms and public areas which relate to the children’s learning • Offer exciting Extra Curricular Opportunities that meet the needs of the student cohort • Supervise students on a duty rota • Be responsible for personal health and safety and know how to report H&S concerns • Know the reporting procedures to follow in case of a Child Protection issue • Take into account the identified whole school and campus developments for the year and work as part of the year group and Milepost Team to implement any necessary changes and developments identified. • Any other reasonable task assigned by the Principal or Head of Primary 	<p>Parents feel part of the learning process.</p> <p>The teacher plays an active part in a wide range of the life of the school, both in and out of the classroom</p> <p>The school operates in a safe and organised manner.</p>
<p>Personal Development</p> <ul style="list-style-type: none"> ▪ Continual development through the identification and implementation of your own Personal Development Plan 	<ul style="list-style-type: none"> ▪ Improved performance ▪ Performance appraisal ▪ Personal Development Plan
<p>Other</p> <ul style="list-style-type: none"> ▪ Promote and embodies <i>The CORE 7 Leadership Capabilities:</i> <ol style="list-style-type: none"> 1. Accountable – Establishes a high performing culture and accepts accountability for organisational performance. 2. Strategic – Leads opportunity and is committed to continuous improvement aligned with the organisational vision and direction 3. Collaborative – Works collaboratively with others to achieve organisational outcomes 4. Entrepreneurial – Creates organisational value for diverse stakeholders and achieves commercial success 	<p>Valued member of the team and organisation</p>

<p>5. Enabling – Drives excellence through valuing and developing others</p> <p>6. Agile – Achieves personal and organisational success within a changing, dynamic and complex environment</p> <p>7. Resilient – Demonstrates personal resilience within a demanding environment of high expectations</p> <ul style="list-style-type: none"> ▪ Each individual must ensure that they meet their statutory responsibilities and Company policies with regard to Health and Safety, Equal Opportunities and other relevant legislation ▪ A commitment to safeguarding and promoting the welfare of all pupils. ▪ Willingness to undertake appropriate child protection training when required 	
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PERSON SPECIFICATIONS	
Qualifications/Training	
▪ Degree plus teaching qualification	Essential
▪ A minimum of three years recent experience of classroom teaching	Essential
Experience / Knowledge	
▪ Good working knowledge of the English National Curriculum	Essential
▪ Teaches phonics to a high standard	Essential
▪ Outstanding classroom practice	Essential
▪ Understanding of effective teaching and learning theory and practice of providing effectively for the individual needs of all children through classroom organization, differentiation and learning strategies	Essential
▪ International Experience	Desirable
▪ Experience of teaching/Knowledge of the IPC (International Primary Curriculum)	Essential
▪ Knowledge of EAL in the mainstream	Desirable
▪ Has effectively used continuous provision in a KS1 setting	Desirable
Skills	
▪ Able to work as part of a team	Essential
▪ High level of IT competence	Essential
▪ Use of iSAMS	Desirable
Personal Attributes	
▪ Excellent interpersonal skills	Essential
▪ High levels of personal integrity	Essential
▪ Excellent organisational and time-management skills	Essential
▪ Attention to detail	Essential
▪ Ability to work under pressure and remain calm	Essential
▪ Willingness to take on multiple tasks	Essential
▪ Proactive and able to prompt others to ensure deadlines are achieved	Essential
▪ Self-motivated and enthusiastic	Essential
▪ Ability to work independently	Essential
▪ Continually strive for improvement	Essential
▪ Adaptability	Essential
▪ Sense of Humour	Essential

Other Conditions

Compliance with visa requirements for working in Vietnam

At Nord Anglia Education we are committed to providing a world class, safe, happy environment in which children and young people are able to thrive and learn. We are committed to safeguarding and promoting the welfare of all our pupils irrespective of race, ability, religion, gender or culture.

All post holders in regulated activity (having regular unsupervised contact with children) are subject to appropriate national and international vetting procedures including satisfactory criminal record checks from both Country of residence/birth and any Country of residence within the last 10 years.