



JOB TITLE: Elementary English Language Learner (ELL) Teacher

POSITION SUMMARY / JOB GOALS: The Elementary ELL Teacher serves as a specialist for students who are learning English as a second language. The ELL teacher develops and implements a program designed to provide direct English language development instruction through a variety of methods including co-teaching, small group and individual student settings. In addition to specific individualized instruction, the ELL teacher may assist classroom teachers with the selection of appropriate instructional materials and the development of strategies to meet the unique needs of English Language Learners.

QUALIFICATIONS / TRAINING:

- Bachelor's Degree in Education or related field
- Master's Degree, preferred
- Valid teaching certification
- Demonstrates successful teaching experiences with English language learners

EXPERIENCE / KNOWLEDGE:

- Demonstrates advanced knowledge and skill in teaching English language learners
- Integrates educational technology to enrich student learning
- Demonstrates knowledge of educational theory and best practices
- Displays knowledge of child development and ability to apply knowledge to the selection and application of curriculum materials and instructional practices
- Works effectively with students, parents, teachers, and specialists
- Possesses strong organizational, communication, and planning skills

ATTRIBUTES:

- Maintains a supportive, positive, and professional demeanor
- Collaborates effectively with grade level colleagues and specialists
- Models organizational values and beliefs
- Demonstrates the highest standards of honesty, integrity, and confidentiality
- Adapts instructional practices to align with evolving student needs
- Performs duties in an effective and efficient manner for the purpose of supporting and contributing to high student achievement

REPORTS TO / EVALUATED BY: Director of Elementary School

DIRECT REPORTS: None



MAJOR RESPONSIBILITIES AND DUTIES:

Planning and Preparation

- Displays an extensive, developmentally-appropriate understanding of how English language learners acquire knowledge, and applies this knowledge to individual students
- Demonstrates expertise in language development with the ability to translate this into coherent instruction
- Recognizes the value of understanding students' interests and cultural identities and displays this knowledge for individual students
- Develops inquiry-based units and investigations to engage students in meaningful, authentic learning
- Designs student-centered, inquiry-based, and differentiated lessons
- Instructional grouping is varied as appropriate to the students and different instructional outcomes

Teaching and Learning

- Implements and innovative and effective teaching practices to improve the student experience and outcomes, using an extensive repertoire of strategies and soliciting additional resources and/or specialist planning assistance
- Advances active student engagement through inquiry-based models of instruction
- Seizes opportunities to build upon student interests and provide authentic learning experiences
- Creates a culture of learning and manages student behavior to ensure an environment of respect and collaboration
- Utilizes assessment to measure student progress and to adjust instructional practices
- Feedback to students is timely, supportive, and directly related to learning outcomes
- Seeks feedback on instructional practices from colleagues and school administration
- Initiates important learning experiences to contribute to the profession and participates in extracurricular duties that assist in growing the school
- Continuously reflects on one's own practices and is dedicated to growing professionally

Professional Responsibilities and Practices

- Communicates with confidence across diverse situations and audiences and actively seeks out opportunities to collaborate with others
- Provides weekly information to families about instructional experiences and goals
- Efforts to engage families in the instructional program are frequent and successful



THE VILLAGE SCHOOL

A NORD ANGLIA EDUCATION SCHOOL

- Relationships with colleagues are characterized by mutual support and cooperation
- Takes initiative in assuming leadership among the faculty by promoting a culture of professional inquiry
- Seeks to share areas of specialism and makes opportunities to share, collaborate and support others to develop
- Volunteers to participate in school events, making a substantial contribution, and assumes a leadership role in a major school project
- Performs other duties as assigned

VILLAGE BELIEVES THAT EFFECTIVE EMPLOYEES ARE:

- **Accountable** - Establishes a high performing culture and accepts accountability for organizational performance
- **Strategic** - Leads opportunity and is committed to continuous improvement aligned with the organizational vision and direction
- **Collaborative** - Works collaboratively with others to achieve organizational outcomes
- **Entrepreneurial** - Creates organizational value for diverse stakeholders and achieves commercial success
- **Enabling** - Drives excellence through valuing and developing others
- **Agile** - Achieves personal and organizational success within a changing, dynamic and complex environment
- **Resilient** - Demonstrates personal resilience within a demanding environment of high expectations

Therefore, this position description is designed to outline primary duties, qualifications and job scope, but not limit the employee or Village to only the work identified. It is the expectation of the School that each employee will offer his/her services wherever and whenever necessary to ensure the success of our organization.