



Beau Soleil
Collège Alpin International

Deputy Housemaster/ Housemistress

JOB DESCRIPTION

REVISED MAY 2021

Purpose

As a Deputy Housemaster/Housemistress at College Beau Soleil you will play a key part in our ongoing drive to raise the quality of everything we do. Together we ensure that our students enjoy an extraordinary holistic education within the exceptional alpine setting of Villars-sur-Ollon.

As part of the boarding team, our Deputy Housemaster/mistress perform an invaluable role supporting the Housemaster/mistress in creating and maintaining a home from home family environment in which students feel secure and well supported throughout their time at Beau Soleil. Working closely with an experienced Housemaster/mistress, and deputising for them by taking charge of the house in their absence, you will share responsibility for the all- round welfare of the young people in your boarding house. Working closely with the rest of the team and liaising daily with tutors, teachers, academic leaders and senior leaders, your support will enable the students in your boarding house to thrive and fulfil their potential in all areas of their life at Beau Soleil. Deputy Housemasters/mistresses teach a reduced number of lessons as part of our academic curriculum.

Location

Collège Alpin Beau Soleil in Villars-sur-Ollon.

Reports To

The role reports to the Director of Boarding.

Key Responsibilities

The following gives a guide to the main tasks and the scope of the role. These are not exhaustive, and may vary where necessary to suit the skill set of the post holder and the needs of the school.

- Support the Housemaster/Housemistress in taking responsibility for the pastoral care of students in their house
- Help to develop strong relationships within the house based on trust and respect
- Be a key member of the in-house team and liaise with other staff regularly
- Build strong relationships with parents of students in the house, being pro-active in communication with them via the Housemaster/Housemistress.
- Play a significant role in the daily running of the house, including looking after unwell students in conjunction with the medical centre
- Gain experience and skills that will facilitate a future career in boarding education
- Deputise for the Housemaster/Housemistress on their day off, taking responsibility for the smooth running of the whole house on those days
- Play an active part in weekend activities
- Develop and deploy resources to support student welfare
- Develop and share good practice based on skills and experience
- Promote the wider aspirations and values of the school
- Teach a limited timetable
- Support the life of the school beyond the classroom
- Participate in residential weeks and other trips as appropriate

- Meet responsibilities with regard to health and safety, equal opportunities and other relevant legislation and conform to professional and ethical requirements
- Any other appropriate duties as allocated by members of the school's leadership team

Education and Professional Qualifications

- Qualified to degree level.
- Teaching or other professional qualifications are desirable.

Experience

- Proven track record with teaching and boarding experience

Person Specification

- Ability to inspire and develop students and staff
- Full of resilience, energy and perseverance
- Kind, friendly and approachable, with flexibility and empathy
- Passionate about education and learning
- Evidence of commitment to continuous professional development
- Understanding of the complex and demanding environment of an international boarding school community
- Excellent oral and written communication skills
- Strong organisational and management skills
- Ambitious – for themselves and others
- Able to shoulder responsibility
- And ... as anyone who has ever worked in boarding knows ... a sense of humour.

Safeguarding and Right to Work

- Hold a current enhanced Disclosure and Barring Service certificate or equivalent for countries lived in outside the UK.
- Compliance with visa requirements for working in Switzerland.
- A commitment to safeguarding and promoting the welfare of all pupils, and the willingness to undertake appropriate child protection training when required.

Remuneration

Competitive remuneration and benefits based on experience.