

LOCATION	British International School – Ho Chi Minh City	
JOB TITLE	Primary Music Leader	
JOB PURPOSE	To provide creative and stimulating lessons that provide opportunities for all students to learn and make good progress	
REPORTING TO	Primary Headteachers, Deputy Headteachers, Assistant Headteachers and Director of Music	
OTHER KEY RELATIONSHIPS	Teaching Assistant, Subject Specialists, Teachers in the Primary	
PACKAGE	Main Scale	
KEY RESULT AREA		MEASURES OF PERFORMANCE
Leadership <ul style="list-style-type: none">To offer leadership, inspiration and guidance to the Music Team.To promote the ‘Be Ambitious’ programmeTo lead the department in promoting high standards of work amongst the studentsTo demonstrate good safeguarding practices and to know the reporting procedures to follow in case of a Child Protection issueTo promote positive behaviour strategies across the department.To work closely with the Senior Leadership to develop an aspiration school improvement plan for MusicEnsure good practice is observed in line with the school’s quality assurance processes.To liaise with the Julliard team and ensure the curriculum is fit for purpose and meets the needs of the students.		
Teaching <ul style="list-style-type: none">Plan interesting, creative, learning focused music lessons across the primary age rangesTeach according to the needs of the students in the class, differentiating for varying abilitiesBe ambitious and reflective across all aspects of teaching and learningShare good practice with other colleaguesWhen needed, provide pastoral care to childrenEnsure effective communication with other teaching colleagues and class TAs		The delivery of lessons that are good or outstanding Be prepared to lead professional learning sessions for staff
Student Attainment and Achievement <ul style="list-style-type: none">Provide students with appropriate information that allows them to know where they are and what they need to do to improve upon within their taught / chosen languageProvide progress assessment data as required by the Deputy Head for tracking purposes		Student attainment meets or exceeds targets Work Scrutiny, informal drop ins, peer observations and pupil progress meetings show clear progression of students’ learning across all subject areas
Administration/Development: <ul style="list-style-type: none">Contact parents on academic or social matters, including follow up on reports, parents’ meetings etc.		Parents feel part of the learning process The teacher plays an active part in a wide

<ul style="list-style-type: none"> • Play a full part in internal and external CPD opportunities including staff meetings. • Ensure that the improvement Plan and requisition is completed and accurately reflects the needs of the department. • Lead the organisation and delivery of primary events, festivals, House events, assemblies, special focus weeks and Parent Teacher Group (PTG) committees • Contribute to BIS Weekly Update articles • Maintain good quality display in classrooms and public areas which relate to the children's learning • Offer exciting Extra-Curricular Opportunities that meet the needs of the student cohort • Supervise students on a duty rota • Be responsible for personal health and safety and know how to report H&S concerns • Take into account the identified whole school and campus developments for the year and work as part of the Whole School Music Team to implement any necessary changes and developments identified. • Any other reasonable task assigned by the Principal or Head Teacher 	<p>range of the life of the school, both in and out of the classroom</p> <p>The school operates in a safe and organised manner</p>
<p>Personal Development</p> <ul style="list-style-type: none"> ▪ Continual development through the identification and implementation of your own Personal Development Plan 	<p>Improved performance Performance appraisal Personal Development Plan</p>
<p>Other</p> <ul style="list-style-type: none"> ▪ Promote and adhere to the School's Vision and Values: <ul style="list-style-type: none"> ▪ Opportunity - For us, opportunities need to be meaningful, about achieving potential and making progress. ▪ Impact - For us, impact is about making a difference. It needs to be immediate, positive and lasting. ▪ Leadership - For us, leadership is about considering the team's needs as well as your own, setting inspiring examples, being supportive and showing real accountability and responsibility. ▪ Respect - For us, respect is about listening, being inclusive and getting the little things right ▪ All staff are required to manage effective personal development as part of the Company's commitment to invest in staff as the key resource in the organisation ▪ Each individual must ensure that they meet their statutory responsibilities and Company policies with regard to Health and Safety, Equal Opportunities and other relevant legislation ▪ Any other appropriate duties as allocated by the Principal ▪ Above all, ensure that each teacher has a positive and forward thinking outlook, maintaining strong collegiate relationships and a good sense of humour. 	<p>Valued member of the team and organisation</p>

PERSON SPECIFICATIONS	
Qualifications/Training	
▪ Degree plus teaching qualification	Essential
▪ A minimum of three years recent experience of teaching music in either a primary or secondary school	Essential
▪ Proficient in at least 1 instrument to a high standard	Essential
Experience / Knowledge	
▪ Good working knowledge of the English National Curriculum	Essential
▪ Outstanding classroom practice	Essential
▪ Understanding of effective teaching and learning theory and practice of providing effectively for the individual needs of all children through classroom organisation, differentiation and learning strategies	Essential
▪ International Experience	Desirable
▪ Knowledge of EAL in the mainstream	Desirable
Skills	
▪ Able to work as part of a team	Essential
▪ High level of IT competence	Essential
▪ Use of ISAMS	Desirable
Personal Attributes	
▪ Excellent interpersonal and intrapersonal skills	Essential
▪ High levels of personal integrity	Essential
▪ Excellent organisational and time-management skills	Essential
▪ Attention to detail	Essential
▪ Ability to work under pressure and remain calm	Essential
▪ Willingness to take on multiple tasks	Essential
▪ Proactive and able to prompt others to ensure deadlines are achieved	Essential
▪ Self-motivated and enthusiastic	Essential
▪ Ability to work independently	Essential
▪ Continually strive for improvement	Essential
▪ Adaptability	Essential
▪ Sense of humour	Essential

Other Conditions

Hold a current Enhanced Criminal Records Bureau Disclosure or equivalent for countries lived in outside of the UK.

Compliance with visa requirements for working in Vietnam.