SECONDARY GEOGRAPHY TEACHER
JOB DESCRIPTION

LOCATION	British Vietnamese International School – Ho Chi Minh City
JOB PURPOSE	To provide creative and stimulating lessons that provide opportunities for all students to learn and make good progress in Geography and Humanities
REPORTING TO	Secondary Head of Humanities, Secondary Head Teacher
DIRECT REPORTS	None
OTHER KEY RELATIONSHIP	Teachers and Teaching Assistants in both Primary and Secondary

KEY RESULT AREA	MEASUREMENT OF PERFORMANCE
Student Attainment and achievement • To promote high standards of work amongst the students • To manage discipline issues that occur in the classroom • To promote the 'Be Ambitious' programme • Liaise with Middle and Senior Leaders regarding any students of concern. • To demonstrate good safeguarding practices and to know the reporting procedures to follow in case of a Child Protection issue • Liaise with Learning Support Dept regarding provision mapping of Individual Education Plans for students. • Liaise with EAL Support Dept regarding further support required for students.	▪ Student attainment and progress meets or exceeds individual targets
Teaching • Be a point of contact and provide pastoral care to students in your care. • Work collaboratively with colleagues to develop excellent lessons and schemes of learning • Maintain high expectations for all students and work on the assumption that all will be able to achieve beyond their current expectations • Build strong relationships with the students in your classes and use these relationships to enhance learning • Plan interesting, learning focused lessons • Teach according to the needs of the students in the class, differentiating for varying abilities • Have an ability to integrate technology across all subject areas • Be ambitious and reflective across all aspects of teaching	Students making excellent progress in their learning The delivery of lessons that are good or outstanding Be prepared to lead professional learning sessions for staff

• Sharing good practice with other colleagues and engage in a professional learning community to continually improve quality of learning in the Humanities department and the school • Ensure effective communication with other teaching colleagues and Secondary TAs • If required, attend annual residential trips, both inside and outside of Vietnam	
Assessment • Provide students with appropriate feedback that allows them to know where they are and what they need to do to improve. • Provide progress assessment data as required by the Humanities Department and Senior Leaders for tracking purposes	Work Scrutiny, informal drop ins, peer observations and pupil progress meetings show clear progression of students' learning across all subject areas
Administration/Development: • Contact parents for academic or pastoral matters, including following up on reports, parents' meetings etc. • Play a full part in internal and external CPD opportunities including staff meetings • Liaise with Subject Leaders to contribute to an annual Action Plan and requisition. • Be involved in the organisation and delivery of secondary and whole school events, festivals, House events, assemblies, special focus weeks and Parent led events • Contribute to BVIS Weekly Highlights and blog posts • Maintain good quality display in classrooms and public areas which relate to the children's learning • Offer exciting Extra Curricular Opportunities that meet the needs of the student cohort • Supervise students on a duty rota • Be responsible for personal health and safety and know how to report H&S concerns • Take into account the identified whole school developments for the year and work as part of the Humanities Team to implement any necessary changes and developments identified. • Any other reasonable task assigned by the Principal or Head Teacher	Parents feel part of the learning process. The teacher plays an active part in a wide range of the life of the school, both in and out of the classroom The school operates in a safe and organised manner.
Personal Development • Continual development through the identification and implementation of your own Personal Development Plan • Have a genuine interest in current educational research	▪ Improved performance ▪ Performance appraisal ▪ Personal Development Plan

• Have a passion for Geography and a commitment to develop contemporary geographical knowledge, and lessons • Enthusiastically work with colleagues to challenge your own and their pedagogical approach to learning	
OTHER ▪ Promote and embodies '*The CORE 7*' Leadership Capabilities: 1. Accountable – Establishes a high performing culture and accepts accountability for organisational performance 2. Strategic – Leads opportunity and is committed to continuous improvement aligned with the organisational vision and direction 3. Collaborative – Works collaboratively with others to achieve organisational outcomes 4. Entrepreneurial – Creates organisational value for diverse stakeholders and achieves commercial success 5. Enabling – Drives excellence through valuing and developing others 6. Agile – Achieves personal and organisational success within a changing, dynamic and complex environment 7. Resilient – Demonstrates personal resilience within a demanding environment of high expectations ▪ Each individual must ensure that they meet their statutory responsibilities and Company policies with regard to Health and Safety, Equal Opportunities and other relevant legislation ▪ A commitment to safeguarding and promoting the welfare of all pupils. ▪ Willingness to undertake appropriate child protection training when required	▪ Valued member of the team and organisation

PERSONAL SPECIFICATIONS – Skills Knowledge and Experience	
Qualifications/Training	
▪ Degree plus teaching qualification	Essential
▪ A minimum of three years recent experience of classroom teaching	Essential
Experience / Knowledge	
▪ Good working knowledge of the English National Curriculum	Essential
▪ Outstanding classroom practice	Essential
▪ Understanding of effective teaching and learning theory and practice of providing effectively for the individual needs of all children through classroom organisation, differentiation and learning strategies	Essential
▪ International Experience	Desirable
▪ Knowledge of EAL teaching	Essential

Skills	
▪ Able to teach with a language learning focus as part of a team	Essential
▪ Able to work as part of a team	Essential
▪ High level of IT competence	Essential
▪ Use of ISAMS	Desirable
Personal Attributes	
▪ Passion to work within a bilingual learning environment	Essential
▪ An interest in educational research and a desire to work with other to improve your pedagogy	Desirable
▪ Good sense of humour	Essential
▪ High levels of personal integrity and positivity	Essential
▪ Excellent organisational and time-management skills	Essential
▪ Attention to detail	Essential
▪ Ability to work under pressure and remain calm	Essential
▪ Willingness to take on multiple tasks	Essential
▪ Proactive and able to prompt others to ensure deadlines are achieved	Essential
▪ Self-motivated and enthusiastic	Essential
▪ Ability to work independently	Essential
▪ Continually strive for improvement	Essential
▪ Adaptability	Essential

OTHER CONDITIONS

Compliance with visa requirements for working in Vietnam

At Nord Anglia Education we are committed to providing a world class, safe, happy environment in which children and young people are able to thrive and learn. We are committed to safeguarding and promoting the welfare of all our pupils irrespective of race, ability, religion, gender or culture.
All post holders in regulated activity (having regular unsupervised contact with children) are subject to appropriate national and international vetting procedures including satisfactory criminal record checks from both Country of residence/birth and any Country of residence within the last 10 years.

We are ambitious for our students, our people and our family of schools. We believe that: ▪ There is no limit to what every person can achieve. ▪ Creativity and challenge help us get better every day. ▪ Learning should be personalised. ▪ Unique global opportunities enhance the learning experience. **The NAE Commitment** At Nord Anglia Education, we work every day to inspire our schools, our students and our employees to be the best they can be, and we are ambitious for them all to achieve more than they thought possible in their personal, social and academic endeavours. Within our family of schools, this aspiration is underpinned by a commitment to always act with **respect, integrity, openness, courage and ambition.** These qualities are the foundation of how we approach our work and roles within NAE and are shared by everyone in our global family.	▪ Role-model the 'Be Ambitious' philosophy each day ▪ Feedback as a valued member of the team and the wider organisation

Dear Applicant,

Nord Anglia Education is the world's leading premium international schools organisation. Our 56 international schools are located in China, Europe, Middle East, Southeast Asia and the Americas. Together, they educate more than 51,000 students from kindergarten through to the end of secondary education. We are driven by one unifying philosophy: we are ambitious for our students, our people and our family of schools.

Each Nord Anglia Education school is unique in character and tailored to meet the needs of their specific location. However, our schools are also united by the quality education they offer, the excellence of the student experience and the dedicated staff and management in our schools.

Most of the Nord Anglia schools benefit from our performing arts collaboration with The Juilliard School as well as our Global Campus, which offers unique global experiences for students at every age. Many of our schools will also benefit from our new approach to teaching STEAM subjects (science, technology, engineering, arts and maths) through our collaboration with the Massachusetts Institute of Technology (MIT). Our goal as the leading international schools organisation is to provide an education so that students can succeed academically, socially and personally.

Our schools educate students from pre-school to the end of secondary education. Curricula taught in our schools include the English National Curriculum, International Baccalaureate, American Curriculum, Swiss Curriculum, French Curriculum and Shanghai National Curriculum.

We have a global community of over 10,000 teachers and staff, working in 56 schools located in 27 countries around the world supporting our students' learning. Together, we educate over 51,000 students globally from the ages of 2 to 18 years old.

Our students come from a wide mix of backgrounds and cultures and a typical school may have up to 60 different nationalities. A Nord Anglia Education student benefits not only from the richness and expertise within their own school environment, but also from other schools across the Nord Anglia Education family through our Global Campus. Similarly, our teachers can interact with fellow teachers around the world through Nord Anglia University, our bespoke online platform designed by teachers for teachers to provide unrivalled professional development opportunities.

Although our schools are non-selective, year on year our students' academic achievement exceeds global averages across every key stage. On average, our students' score almost four points above the global average in their IB Diploma, and one in three students goes on to study at one of the world's top 100 universities.

Our schools are amongst the most respected premium schools in their markets and are a very popular choice for parents.