BRITISH INTERNATIONAL SCHOOL
HO CHI MINH CITY
A NORD ANGLIA EDUCATION SCHOOL

Candidate Brief for Teaching Posts

Effective August 2019



Inspected, approved and rated as 'Outstanding' by the British Government


SCHOOL, HO CHI MINH CITY
NORD ANGLIA
NO PARKING



As the largest international school in Vietnam, we are very proud of our vibrant international school community and our reputation for providing an outstanding quality of education and results. We value academic success highly, but it is also our belief that the all-round development of each child is just as important. Our students are ambitious, our teaching teams are innovative and our school environment is dynamic, ensuring that the education on offer is amongst the very best available anywhere in the world.

The British International School offers a British style education to the international community of Ho Chi Minh City leading to qualifications that are recognized, valued and respected around the world in universities and institutes of further education.

Our three campuses all have first class facilities resourced to the highest level and staffed with dedicated, skilled and committed teachers, ensuring that BIS education is amongst the very best available anywhere in the world. BIS Teachers are typified by their dedication and commitment, and our continuing professional development means that we make the best use of contemporary educational practices.

You will find that BIS is a very welcoming community and new students very quickly feel at home here. The happiness and contentment of our students is of utmost importance to us: the academic success that we have achieved here comes about through rigour, hard work and discipline, but also through a very strong pastoral element that accompanies the emotional development of our students.

This is absolutely vital and it is why we purposefully nurture a working environment that means students work hard, work well, but also take risks and try new ideas in their learning processes. Indeed, students must BE AMBITIOUS as GLOBAL CITIZENS LEARNING TOGETHER.

Anthony Rowlands
Principal



British International School, Ho Chi Minh City

The School

The British International School, Ho Chi Minh City, is a Nord Anglia Education school and has been functioning very successfully since 1997. From modest beginnings the school has grown to become the largest international school in Vietnam and a leading school in the South East Asia Region. With over 2,100 students aged 2-18 years from more than 55 nationalities and located on 3 modern campus sites in the city, it provides a first class British style education to families in the vibrant and exciting Ho Chi Minh City.

Management and Leadership

Within Nord Anglia Education the school has a South East Asia Managing Director, Mr Shaun Williams. On a school level the Principal has overall responsibility for all educational issues and for coordinating the three campuses to ensure a "one-school" philosophy. The Principal chairs weekly SLT meetings with the three Head Teachers, and the Business Director.

The day-to-day running of each campus is the responsibility of the Head Teacher, who, together with the Deputy Head Teachers and Assistant Head Teachers form the Secondary/ Primary Senior Leadership Teams. It also has a range of Middle Leaders who have responsibility for the running of all academic programs and activities involving staff, students and parents.

Accreditation

The school is a fully accredited member of the Council of International Schools and is registered with the UK Department for Education as an Overseas School. It is a registered Centre for the UK examination board CIE and is also an IBO World School, authorised to deliver the IBO Diploma Programme. The school is a leading member of FOBISIA and has been rated as "outstanding" in a British Schools Overseas inspection.

Examination Results

The British International School is an academically high performing school. From our most recent examination cohort, the percentage of students achieving A*-A in IGCSE examinations was 68%, the average IBO diploma point score was 36.4 points with 1 in 4 students scoring 40 points or more. This places BIS in an enviable position on a global scale.



Facilities

All of the school campuses have excellent facilities: large libraries, music suites, indoor swimming pools, large sport halls, a theatre, science laboratories, drama studios, dance studios, music technology suites, art suites, and design technology facilities.

Staffing

The vast majority of teachers are full-time, British qualified and trained with relevant UK experience. All EYFS and primary teaching classes have English speaking Vietnamese teaching assistants, many of whom are qualified teachers.

University Destinations

BIS students are very successful in obtaining places in the world's top universities including North American Ivy League colleges and UK Russell Group universities. Our students also access university places in a wide variety of other countries.

Mission Statement

The British International School is a caring and multicultural community that enables all individuals to develop as learners and leaders in a dynamic and challenging environment. We value enquiry, perseverance and reflection, act with integrity and treat one another with respect while learning together as responsible global citizens.



Experience and Qualifications Sought

Essential:

- A university degree and a teaching qualification
- A minimum of 3 years teaching relevant experience in an English National Curriculum school either in the UK or overseas
- Secondary teachers only - the ability and experience to teach across the age range from Year 7 to Year 13

An Advantage:

- Previous international experience
- Experience of the International Primary Curriculum (IPC) for primary posts
- Experience of the IB Diploma programme for secondary posts
- Competence and confidence with ICT in the classroom

Professional Qualities Sought

- Positive attitude
- Flexible approach
- Accepting of responsibility
- School comes first
- Professional Appearance (Dress Code)
- Deep pride in the quality of your work
- Committed to the students
- Positive role model

Personal Qualities Sought

- Fluent English speaker
- A positive and professional approach to school life
- Personal confidence and determination
- A willingness to go the “extra mile”
- Strong interpersonal skills
- Good communication skills both orally and in writing
- Reliability and integrity
- Sense of humour
- Creativity and vision
- Able to work under pressure and meet deadlines
- Able to manage own time and workload
- Highly organised and able to prioritise
- Good ICT skills
- Awareness of and sensitivity to Asian culture

Living In Ho Chi Minh City

We have made a video for prospective teachers to view, which describes what it is like to live and work in the city. Please follow this link http://vimeo.com/bishcmc/teaching-at-bis-hcmc and enter this case sensitive password ‘BISRecruitment’.

There is also more information including a downloadable booklet on the school website under the CAREERS section.

What Can You Expect From Us?

- To be treated fairly and with respect
- A safe, attractive and friendly working environment
- Purpose built schools with first class facilities
- A generous level of resources and materials
- Fantastic children
- To work hard – we have high expectations of our teachers
- Opportunities for continued professional development
- Collegial support
- A good standard of living within Vietnam

What Makes Our Lessons Special?

- Dedicated, skilled and committed teachers
- All teachers are fully qualified and British curriculum experienced
- First class facilities and resources
- Availability of modern technology
- Innovative learning ideas including brain-based learning
- Stimulating learning environments
- Each child is developed as an independent learner
- Ordered and disciplined classrooms
- Trusting and caring relationships
- High levels of enjoyment
- Homework set on a regular basis
- English speaking Teaching Assistants in all primary classes

What Makes The School Special?

- A British education is respected world-wide
- Academically successful - proven examination success at IGCSE and IB Diploma levels
- High standards of behaviour
- High levels of parent satisfaction
- Individual successes are recognised, rewarded and celebrated
- A wide range of co-curricular activities
- The all-round development of each child as a global citizen
- Students develop as life-long learners
- Traditional virtues and good manners are reinforced
- Children feel proud of themselves and the school
- An international mix of students from more than 55 nationalities



International Teaching

If you haven't taught overseas before you might like to consider whether you are the sort of person who is able to easily adapt to teaching in another country by considering how you would respond to the following general advice:

- Learn as much as possible about the host country in advance so that you have realistic expectations
- Anticipate a challenging adjustment period of at least three months before making a decision about the move and whether you like it or not
- Do not expect to be able to replicate your current lifestyle
- Look for what is here, not for what isn't
- Always try to understand the host country perspective. It will be different!
- Develop a tolerance for ambiguity and frustration by being flexible and open towards the new culture
- Do not expect of the new culture the same sense of urgency or availability of conveniences
- In all things be flexible
- Look for ways to strengthen and maintain your enthusiasm
- Maintain a sense of humour, but most importantly be ready to laugh at yourself

Salary and Benefits

We offer a professional working environment and an attractive remuneration and benefits package that includes a tax free salary, housing allowance, free education for dependent children, medical insurance, annual return flights and health club membership, a settling in allowance and an end of service severance payment (gratuity). Exact details will be presented at interview.

The Application Process

If you are interested in any of our vacancies and you feel you can inspire our students please apply for this vacancy using our recruitment portal operated by Job Tracker at http://nordangliaeducation.jobs/vacancies.aspx. You will need to upload a letter of application and an up-to-date CV, which must include a recent professional photograph and the contact details of two educational referees.

Closing date for applications is **Monday 14th January 2019** although we reserve the right to pursue good applications as soon as we are ready.

Further information can be obtained from our web site at www.bisvietnam.com

British International School, Ho Chi Minh City

BIS - EARLY YEARS AND INFANT CAMPUS
101, Thao Dien Street, District 2, HCMC
Tel: (84 28) 3636 0055

BIS - JUNIOR CAMPUS
225 Nguyen Van Huong Street, Distict 2, HCMC
Tel: (84 28) 3744 4551

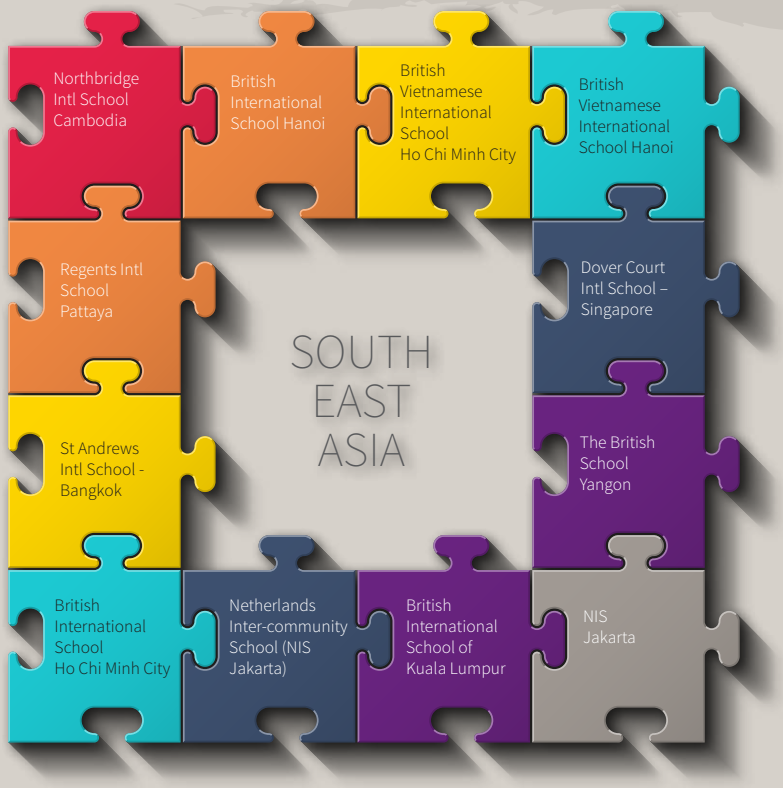
BIS - SECONDARY CAMPUS
246 Nguyen Van Huong Steet, Distict 2, HCMC
Tel: (84 28) 3744 2335







Nord Anglia Education – South East Asia Region



www.bisvietnam.com

WE ARE AN ACCREDITED SCHOOL · FOBISIA ESTABLISHED IN 1988 · CAMBRIDGE International Examinations Cambridge International School · WORLD SCHOOL · IPC INTERNATIONAL PRIMARY CURRICULUM · THE DUKE OF EDINBURGH'S INTERNATIONAL AWARD

BRITISH INTERNATIONAL SCHOOL HO CHI MINH CITY
A NORD ANGLIA EDUCATION SCHOOL

EARLY YEARS AND INFANT CAMPUS
101 Thao Dien Street, District 2,
Ho Chi Minh City, Vietnam
Phone: (84 28) 3636 0055
Email: eyic@bisvietnam.com

JUNIOR CAMPUS
225 Nguyen Van Huong Street,
Thao Dien, District 2,
Ho Chi Minh City, Vietnam
Phone: (84 28) 3744 4551
Email: jc@bisvietnam.com

SECONDARY CAMPUS
246 Nguyen Van Huong Street,
Thao Dien, District 2,
Ho Chi Minh City, Vietnam
Phone: (84 28) 3744 2335
Email: sc@bisvietnam.com